

The field of adult education in Virginia is changing - becoming more professional, more accountable, and more focused than ever on helping adult learners achieve their educational goals. As these transformations take place, practitioners will need a standard platform of knowledge and skills.

The Virginia Adult Educator Certification Program will provide consistent and structured training for adult educators. There are three levels of training for program managers and teachers, with a certificate awarded upon completion of each level. Level Three certification is optional and will consist of courses taken for graduate credit. There is one level of certification for support staff. All training will be delivered through institutes and workshops and evaluated through a series of self-assessments and reflective projects.

The overarching goal for this initiative is increased student achievement in programs where management, instructors, and support staff work together to provide the best possible environment for adult learning.



Support Staff Certification Program

Certification for adult education program support staff will consist of two workshops:

The Field of Adult Education (six hours)
planned rollout, Fall 2009

The Practice of Customer Service (four hours)
planned rollout, Spring 2010



Virginia Adult Educator Certification Program

The Virginia Adult Educator Certification Program is an initiative of the Virginia Department of Education, Office of Adult Education and Literacy.

**For more information, contact the
Virginia Adult Learning Resource Center.**

1-800-237-0178 www.valrc.org

This product was paid for under the Adult Education and Family Literacy Act of 1998; however, the opinions expressed herein do not necessarily represent the position or policy of the U.S. Department of Education, and no official endorsement by the U.S. Department should be inferred.



Virginia Adult Educator Certification Program

A New & Exciting Opportunity

for Program Managers, Instructors, & Support Staff to Build their Knowledge and Skills



Program Manager Certification Program

Level One

Two two-day institutes:

Managing Adult Education Programs: Administration
planned rollout, Program Managers Meeting, Fall 2008

Managing Adult Education Programs: Instruction
planned rollout, VAILL 2009

An additional self-selected workshop

Level Two

Three six-hour workshops:

Managing Adult Education Programs:
Outreach, Recruitment, and Retention
planned rollout, VAILL 2010

Managing Adult Education Programs: Developing Staff
planned rollout, VAILL 2010

Managing Adult Education Programs: Planning
planned rollout, Summer 2011

An additional self-selected workshop

Level Three

A series of graduate-level courses developed through Virginia Commonwealth University and offered online



ESOL Instructor Certification Program

Level One

Three six-hour workshops:

Instructing the Adult ELL: The Field of ESOL
planned rollout, VAILL 2009

Instructing the Adult ELL: Resources
planned rollout, VAILL 2009

Instructing the Adult ELL: Delivering Instruction
planned rollout, Spring 2010

An additional self-selected workshop

Level Two

Three six-hour workshops:

Instructing the Adult ELL: Methodologies
planned rollout, VAILL 2010

Instructing the Adult ELL: Curriculum
planned rollout, VAILL 2010

Instructing the Adult ELL: Enhancing Instruction
planned rollout, Fall 2010

An additional self-selected workshop

Level Three

A series of graduate-level courses designed for ESOL and to be developed through Virginia Commonwealth University

ABE/GED Instructor Certification Program

Level One

Three six-hour workshops:

Instructing the Adult Learner: The Field of Adult Education
planned rollout, VAILL 2009

Instructing the Adult Learner: Resources
planned rollout, VAILL 2009

Instructing the Adult Learner: Delivering Instruction
planned rollout, Fall 2009

An additional self-selected workshop

Level Two

Three six-hour workshops:

Instructing the Adult Learner: Methodologies
planned rollout, VAILL 2010

Instructing the Adult Learner: Curriculum
planned rollout, VAILL 2010

Instructing the Adult Learner: Enhancing Instruction
planned rollout, Fall 2010

An additional self-selected workshop

Level Three

The online Adult Education Certification Program, a series of graduate-level courses offered by Virginia Commonwealth University