

Professional Development Plan

Name: _____

Contact Information: _____

My learning objectives are:

The resources and strategies that I will use include:

Resources
<input type="checkbox"/> Colleagues
<input type="checkbox"/> Lead Teacher
<input type="checkbox"/> Program Manager
<input type="checkbox"/> Program Library
<input type="checkbox"/> Virginia Adult Learning Resource Center
<input type="checkbox"/> Internet
<input type="checkbox"/> Public Library
<input type="checkbox"/> Journal Articles
<input type="checkbox"/> National Institute for Literacy Discussion Lists
<input type="checkbox"/> ERIC
<input type="checkbox"/> Learners (observation, interview)
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

Strategies	Target Date(s)
<input type="checkbox"/> Attend a workshop/training	
<input type="checkbox"/> Attend a conference	
<input type="checkbox"/> Attend a class/course	
<input type="checkbox"/> Observe a classroom/colleague	
<input type="checkbox"/> Keep a journal	
<input type="checkbox"/> Observe class interaction/behavior in your classroom	
<input type="checkbox"/> Conduct an Internet search	
<input type="checkbox"/> Read books/journals/ERIC digests	
<input type="checkbox"/> Read NIFL Discussion Lists	
<input type="checkbox"/> Conduct a survey	
<input type="checkbox"/> Conduct interviews	
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	

I will demonstrate my learning by:

Methods	Target Date(s)
<input type="checkbox"/> Sharing at staff meetings	
<input type="checkbox"/> Leading a workshop	
<input type="checkbox"/> Collecting lesson/teaching ideas to share	
<input type="checkbox"/> Writing a short report	
<input type="checkbox"/> Writing journal entries	
<input type="checkbox"/> Making reflective teaching notes	
<input type="checkbox"/> Taking notes on feedback from learners/others	
<input type="checkbox"/> Writing an article for a newsletter/ <i>Progress</i>	
<input type="checkbox"/> Participating in NIFL Discussion Lists	
<input type="checkbox"/> Creating a blog/wiki/website	
<input type="checkbox"/> Earning a degree/endorsement	
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	

The evidence that I will use to evaluate my learning include:

Evidence
<input type="checkbox"/> Reflection on changes
<input type="checkbox"/> Analysis of information collected/observed
<input type="checkbox"/> Productive collaboration with colleagues
<input type="checkbox"/> Documented changes in learner performance
<input type="checkbox"/> Positive learner response
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

The resources and assistance that I may require from my employer/program to aid me in accomplishing my objectives include:

The primary focus of my plan is ABE ESOL GED Other

Practitioner's Signature

Date

Supervisor's Signature

Date